

The Douay Martyrs Catholic Secondary School



13th September 2018

Headteacher:
Mr Anthony Corish
B.A, M.A, P.G.C.E, N.P.Q.H

The Douay Martyrs Catholic Secondary School
Edinburgh Drive, Ickenham
UB10 8QY
01895 679400
office@douaymartyrs.co.uk
www.douaymartyrs.co.uk

Dear Parent/Carer,

Over the coming week all year groups will be spoken to in their respective assemblies regarding school expectations and rules. Our older students will be familiar with these.

One of the school rules discussed will refer to mobile phones in school.

For the benefit of our new parents, please be advised that the Governing Body can take no responsibility for mobile phones brought into school, and staff will not investigate any incident of the loss of or damage to a phone. Therefore, students have been advised to ensure that all electronic devices including mobile phones are switched off and left safely at the bottom of their school bag. Any mobile phone that is seen or heard by a member of staff will be confiscated and locked in the school safe. This includes lunchtimes, walking between the two campuses and also, at the end of the day whilst students are vacating the building. Students will be reminded that they are not to use their mobile phone within school grounds at any time.

If this occurs, parents can collect the phone from the Main Office 48 school hours after the confiscation. The Main Office will be open for collection **Monday to Friday 8.30am - 4.00pm. Parents will not be contacted by the school over this matter.**

As a parent or carer, if you need to contact your son or daughter during the school day, you should telephone the School Office on 01895 679400 or ring your child when you know they will be off school grounds.

With thanks for your continued support.

Kind regards.

Ms L Meade
Deputy Headteacher (Acting)

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